



TAX MANAGER

Brownlow Partners, Chartered Professional Accountants is currently seeking an experienced and personable **Tax Manager** to join our team in Ancaster, Ontario. This position is ideal for a candidate with exceptional leadership and client service abilities, who is keen to enjoy a work/life balance and be recognized for hard work. The successful candidate will have completed the In-depth Tax Course. This position offers excellent opportunities for leadership and career advancement to the right candidate. It also offers a competitive compensation package, including a comprehensive benefits plan.

Specializing in the needs of small and medium privately held businesses, Brownlow Partners has been helping our valued clients achieve their financial goals since 1980. We do this by serving as *trusted advisors building tailored solutions to enhance the success of privately held businesses*. We take pride in our team of dedicated professionals who work hard together to provide exceptional service with a personal touch that exceeds the expectations of our clients. At BP, we foster mutually beneficial and rewarding employee/employer relationships. We encourage and promote professional development and growth, a collaborative environment, and opportunities for fun and levity to celebrate our accomplishments. We help one another to realize our full potential by fostering an environment that provides professional development and support ensuring the success of each member of the Brownlow Partners Team.

Role & Responsibility

As a leader in our growing tax department, you will work closely with the Senior Tax Manager and Partners to ensure our clients receive comprehensive high-quality tax services. You will manage multiple tax engagements by advising our clients on tax strategies and executing those strategies with the assistance of our tax team. Responsible for preparing opinions and position papers, you will bring any significant issues or findings, along with detailed recommendations for resolution, to the attention of the Senior Tax Manager. Utilizing your excellent interpersonal and communication skills, you will be responsible for explaining complex tax matters to our clients in a simple and easily understood manner. Assisting with the management and oversight of the tax team, the Tax Manager is also responsible for maintaining quality control standards of tax work. Other responsibilities will include:

- Providing guidance and assistance to staff and clients on planning opportunities, tax minimization strategies, and advanced compliance issues.
- Organizing and executing client tax engagements while acting as a trusted business advisor.
- Identifying and recommending detailed solutions for moderate tax issues.
- Reviewing tax returns and working paper documentation.
- Proactively managing tax engagement billings.
- Asserting self and leading team to stay on track to meet established time frames and deadlines.
- Working on reorganization projects, including planning and researching technical issues, etc.
- Assisting other professionals within the firm with tax support on their client files.
- Researching and interpreting tax legislation, developing strategies, and sharing knowledge and best approaches with the team.
- Providing daily guidance, coaching and support to the tax team as they develop and grow their knowledge and skill levels.
- Participating in the performance management process of the tax team by providing ongoing feedback and assisting with goal setting.
- Developing new and existing client and community relationships.
- Working closely with other managers and leaders in an environment where learning and high performance are a priority, and career advancement is emphasized.

Experience, Skills & Attributes

- CPA with at least 3 - 5 years' progressive public accounting experience, including meaningful tax planning experience.
- Ability to demonstrate an understanding of increasingly complex tax concepts.
- Ability to inspire and guide others and garner respect at all levels within the firm.

- High-level client service skills and genuine appreciation of a client-focused environment, including the ability to meet deadlines.
- Proven leadership skills.
- Integrity, honesty and sound judgment regarding confidential matters.
- Exceptional interpersonal and communication skills.
- Highly dependable, organized and proactive, with a strong work ethic.
- Continuous desire to learn, grow and improve.
- Positive and professional demeanor, with the ability to remain calm while dealing with competing demands.

If you meet the requirements above and are interested in being part of the Brownlow Partners Team, please submit your resume together with a cover letter no later than February 23, 2018. We thank all candidates for their interest; however, only those selected for an interview will be contacted. No phone calls please.

Brownlow Partners Chartered Professional Accountants is an equal opportunity employer that values diversity and is committed to inclusiveness and providing barrier-free recruitment processes. In keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, accommodations are available for all parts of the recruitment process. If contacted for an employment opportunity, applicants are asked to make any accommodation needs known in advance.