



## INTERMEDIATE ACCOUNTANT

Brownlow Partners, Chartered Professional Accountants is currently seeking a keen and personable **Intermediate Accountant** to join our team in Ancaster, Ontario. This position is ideal for a candidate who has recently completed university and has begun, or is about to begin, to pursue their CPA designation. This position offers excellent opportunities for career advancement to the right candidate. It also offers a competitive compensation package, including a comprehensive benefits plan.

Specializing in the needs of small and medium privately held businesses, Brownlow Partners has been helping our valued clients achieve their financial goals since 1980. We do this by serving as *trusted advisors building tailored solutions to enhance the success of privately held businesses*. We take pride in our team of dedicated professionals who work hard together to provide exceptional service with a personal touch that exceeds the expectations of our clients. At Brownlow, we foster mutually beneficial and rewarding employee/employer relationships. We encourage and promote professional development and growth, a collaborative environment, and opportunities for fun and levity to celebrate our accomplishments. We help one another to realize our full potential by fostering an environment that provides professional development and support ensuring the success of each member of the Brownlow Partners Team.

### Role & Responsibility

As a member of our audit & assurance team, you will work closely with fellow team members to ensure our clients receive comprehensive high-quality services. More specifically, with training, an Intermediate Accountant is responsible for:

- Preparing NTR and review files
- Assisting with audits
- Making adjusting entries, some more complex
- Analytical procedures that include correlations to other financial statement areas, comparison to budget and ratios with limited review notes
- Assisting with T2 corporate and T1 personal tax returns
- Budgeting expected time on file and meeting the budgeted time
- Preparing files with care, completeness, and self review
- Building relationships with repeat engagement clients

### Experience, Skills & Attributes

- Bachelor's Degree in Accounting or related discipline.
- Ability to work independently.
- Excellent oral and written communication skills, both with team members and clients.
- Integrity, honesty, and sound judgment regarding confidential matters.
- Highly dependable, organized, and proactive with a strong work ethic, recognizing when extra time is required.
- Continuous desire to learn, grow and improve.
- Attempts problem solving and presents possible solutions.
- Positive and professional demeanor, with the ability to remain calm while dealing with competing demands.

If you meet the requirements above and are interested in being part of the Brownlow Partners Team, please submit your resume together with cover letter to [careers@brownlowcas.com](mailto:careers@brownlowcas.com) no later than Friday, October 2<sup>nd</sup>, 2020. We thank all candidates for their interest; however, only those selected for an interview will be contacted. No phone calls please.

*Brownlow Partners Chartered Professional Accountants is an equal opportunity employer that values diversity and is committed to inclusiveness and providing barrier-free recruitment processes. In keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, accommodations are available for all parts of the recruitment process. If contacted for an employment opportunity, applicants are asked to make any accommodation needs known in advance.*